
Perspective

- Member of Association of Christian School International (ACSI)
- ACSI/State Certified Teachers
- Professional Learning Opportunities
- Ongoing Staff Development on Current Ideas and Teaching Strategies
- Active Jesus Teacher Parent Fellowship (J.P.T.F.) (Quarterly)
- Competitive Program:
 - 2004 State Champions (Varsity Basketball)
 - 2005 State Champions (Jr. Varsity Basketball)
 - 2006 East Regional Champions (Jr. Varsity Basketball)
 - 2010 2nd Place Georgia Classic Champions (Cheerleading)
 - 2013 Spelling Bee (First Place)
- A Beka Curriculum
- Science and Computer Laboratories
- Standard Based Classrooms
- Before School Program
- After School Program - Licensed by DHR
- Summer Enrichment Program - Camp Gunby
- Foreign Language - Spanish (Nursery - 8th Grades)
- Small Class Size (Maximum 18 - Allows Individual Instruction)
- Innovative Teaching Strategies
- Resource Specialist
- GPA Travel Academy - Educational Field Trips (in-town and out-of-town)
- Community Involvement
- Nutritional Enrichment Program
- Performing Arts Department (Dance, Music)

GREEN PASTURES ACADEMY, INC.



Enrollment Procedure Packet

Revised July, 2016

Apostle Dr. Collette L. Gunby
President/CEO



GREEN PASTURES ACADEMY, INC.

Apostle Collette L. Gunby, President/CEO

Dear Parents and Guardians:

The staff and current students of Green Pastures Academy would like to take this opportunity to personally thank you for choosing our school. We pray that this school year God will meet your every need and surpass your highest hopes and goals. We would like to inform you of our current registration procedures and to answer any questions that you may have concerning registration and enrollment for the school year.

Registration Fee

New Students are to pay a \$75.00 registration fee which guarantees them a place in the school for the upcoming school year. This fee should be paid after your child's test results are received or prior to registration day. After registration day, it is \$100.00. **This is a non-refundable fee.**

Registration Day

All fees are due by registration day. The registration fee will reserve your child's space until registration day only. If school registration is not complete by registration day, a late fee of \$100.00 will be charged. Also, a child can only be accepted at that time if space is still available.

Payment for Fees:

Payment for these initial fees can be made in the form of money order, cashier's check, credit or debt check card (Visa, MasterCard, American Express, Discover and Diners) or cash only. **NO PERSONAL CHECKS** will be accepted for registration fees at any time.

In order to complete full registration, please bring the following items when you come to register:

1. **Current Immunization Certificate** (form 3231 & 3032); All students must have the Chicken Pox Vaccine prior to entering school this year along with other required shots.
2. **Ear, Eye and Dental Screening** (form 3300).
3. **Certified Birth Certificate:** a certified birth certificate with the state file number listed.

Registration will not be complete without the student's Transcript, Immunization, Ear, Eye and Dental forms and a Certified Birth Certificate.

Request for Records: Transcript Form is available in the school office (*1st grade and up*). We will send it to the school that your child previously attended.

All Transcripts, transfers or inquiries of academic records are coordinated between School Administrative offices only.

"Quality Education in a Christian Environment"

Payment Options

Annual

Tuition may be paid in full by registration day and a (5%) discount will be given. Deadline is the first business day in July.

Bi-Annual

Tuition may also be paid bi-annual - 1st installment due in August, last installment due in November. No discount will be given.

FACTS

All tuition transactions not paid in full or bi-annually are processed through FACTS, a tuition management service. Payments are due on the 5th or 20th of each month, beginning in June by automatic bank account drafts. This automatic Tuition Payment Agreement has a one time enrollment fee of \$45.00 and a \$30.00 fee for insufficient funds.

An outline of the program is available in the parent brochure as well as online at www.factsmgt.com or you may call (800) 624-7092.

Credit Card payments are available through FACTS due on the 5th or 20th of the month. Payment may be made by MasterCard, Discover or American Express only. FACTS charges a monthly convenience fee of 2.5%.

Before and After School Care

- ◆ The Morning Care Program will begin at 6:30 a.m. and end at 8:00 a.m.
- ◆ The After-school Program will start at 3:00 p.m. and end at 6:30 p.m.

Late fees begin at 6:31 p.m. - **\$25.00** for every 15 minutes late.

It is your responsibility to contact the accounting office to make a prompt payment.

On the First Day of School - All students must be in full uniform. Morning care students arriving before 8:00 a.m. should report to the Cafeteria; and after 8:00 a.m. all students report to the Sanctuary. Students should arrive with all necessary supplies for a functional school day.

School Supplies will be on sale at the school on registration day. The school store will also be open on a regular basis during the school year, offering great prices on regular school supplies, as well as book bags, T-shirts and school promotional items.

Back Packs, roller backpacks or roller duffle bag styles are permitted. *Suitcase bags are not allowed.*

Field Trips:

- ◆ Overnight: 2nd grade and above- (To be announced)
- ◆ Local: K5 and above - (Fees will be based upon admission, lunch and transportation.)